



University of California  
San Francisco

# UCSF Bay Area Science Festival

## Exhibitor Agreement

Saturday, October 17, 2026

UCSF Mission Bay Campus, San Francisco, CA

**Thank you for your interest in the Bay Area Science Festival (“Event”), to be held on October 17, 2026 at the UCSF Mission Bay Campus (“Premises”). In order to exhibit at the Event, please complete this form and agreement (“Agreement”).**

Company/Organization (“Exhibitor”) Name:

Contact Name:

Address:

City:

State:

Zip:

Phone:

Email:

Who from your company/organization will staff the Event (“Representatives”)?

Name:

Mobile Phone:

Exhibit Title:

As used in this Agreement, “UCSF” shall mean The Regents of the University of California on behalf of its San Francisco Campus, a California Corporation.

“Exhibit” includes, but is not limited to, any exhibit space, booth, equipment, signage, decorations, and exhibit-related materials supplied by and/or in the care of the Exhibitor for the purposes of the Event.

### **Exhibitor Requirements**

- Exhibitors acknowledge that the nature of the Event involves interaction with members of the public and includes allowing children to see, touch, and explore Exhibits, and that all Exhibit content must be suitable for a family audience.
- Each Exhibitor’s Representatives are responsible for the safety of any Exhibit at all times.
- Exhibitors and their Representatives agree to conduct no illegal act on the Premises. Stealing, unauthorized removal, use, loss, and damage to or destruction of property is strictly prohibited.
- Exhibitors will not discriminate against any person, or directly or indirectly display, circulate, publicize, or mail any advertisement, notice, or communication which states or implies that any service shall be refused or restricted to any person(s) on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition, ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services.
- Exhibits will not threaten, intimidate, harass, sexually harass, or behave in an overtly discourteous, abusive, or disrespectful manner toward event staff or attendees.
- Any incidents or accidents during the Event must be handled by UCSF Police Department staff or emergency services personnel. If any issue arises, Representatives must locate event staff, UCSF Police Department staff, or emergency services personnel immediately.
- Exhibitors agree to comply with Uniform Fire Code of the County and all other applicable fire-related regulations. Fire lanes and building doors must not be covered or blocked, and a minimum six-foot space must be allocated for each emergency exit. Doors may not be propped open. All Exhibit-related materials (including, but not limited to, decorations and Exhibit construction) must be flameproof and conform to all relevant regulations.
- The Premises shall be drug free with no exceptions.
- Alcohol may under no circumstances be consumed or served to anyone on the Premises at any time.
- UCSF is a tobacco-free institution, and use of cigarettes, cigars, oral tobacco, electronic cigarettes, and all other tobacco products is prohibited on all UCSF owned or leased sites, including the Premises.
- No Exhibit material shall infringe on any copyright, trademark, patent, or other right of any third party.
- Exhibitors must notify UCSF in advance of any changes to approved Exhibits.
- Approved Exhibits must only be operated by the Exhibitor. No Exhibit may be subcontracted, assigned, or transferred to any third party.

- No pets are allowed on the Premises during the Event. Service and assistance animals are permitted in accordance with applicable law. Exhibitors whose Exhibits use animals for instructional purposes must clearly notify UCSF of such use in advance.
- Exhibitors must remain in designated event locations, and Exhibitor entry into unauthorized locations is prohibited.
- Under no circumstances may Exhibitors block, cover, or alter signage at the Premises. Exhibit signage may not be fastened to any Premises signage.
- Setup for each Exhibit is confined within the designated Exhibit space, as determined by UCSF.
- A Representative must be in attendance with each Exhibit from 10:30am to 4pm on 10/17/2026.
- Exhibitor load-in for the Event begins at 8am on 10/17/2026, or when specified by UCSF. All Exhibits must be fully set up no later than 10:30am.
- Event strike begins at 4pm on 10/17/2026, and all Exhibits must be fully taken down and removed from the Premises by 6pm on 10/17/2026. Exhibitors are expected to remain for the entire duration of the Event.
- Exhibitors may not sell food or drink.
- Exhibitors may not sell merchandise.
- Materials related to an Exhibit and/or Exhibitor may only be distributed to interested attendees, and Exhibitors must refrain from leaving flyers unattended or placing them outside their respective Exhibits.
- No helium filled balloons may be distributed.
- No glitter and/or confetti are permitted.
- The Premises must be kept clean and free of garbage during the Event. Exhibitors are responsible for disposing of any trash in designated receptacles. All cardboard must be broken down and disposed of properly.
- Exhibitors are responsible for removing any crates, pallets, and other packing materials prior to the start of the Event.
- The depositing of ice or any liquids on the grass, trees, or other landscaping elements is prohibited unless directly approved by Event staff.
- The depositing of any liquids into drains is prohibited. Any liquid waste must be pre-approved by UCSF and disposed of properly, in accordance with Premises regulations.
- UCSF reserves the right to prohibit or terminate any Exhibitor's participation in the Event at any time if any exhibit, demonstration, or activity creates any condition is deemed unsafe to any person or property or does not conform to the needs, purposes, and/or goals of the Event, as determined by UCSF at its sole discretion.

## Terms and Conditions

**Conduct.** Exhibitor agrees to comply fully with all Exhibitor Requirements.

**Force Majeure.** Neither UCSF nor Exhibitor shall be deemed to be in default of or to have breached any provision of this Agreement due to a delay, failure in performance or interruption of service, if such performance or service are impossible to execute, illegal or commercially impracticable, because of the following "force majeure" occurrences: acts of God, acts of civil or military authorities, civil disturbances, wars, strikes or other labor disputes, transportation contingencies, freight embargoes, acts or orders of any government or agency or official thereof, earthquakes, fires, floods, unusually severe weather, epidemics, pandemics, quarantine restrictions and other catastrophes or any other similar occurrences beyond such party's reasonable control.

**Termination.** Either UCSF or Exhibitor can terminate this Agreement upon written notice to the other at least thirty (30) days prior to the Event. UCSF reserves the right to prohibit or terminate any Exhibitor's participation in the Event at any time if any exhibit, demonstration, or activity creates any condition is deemed unsafe to any person or property or does not conform to the needs, purposes, and/or goals of the Event, as determined by UCSF at its sole discretion.

**Indemnification.** To the fullest extent permitted by law, Exhibitor will defend, indemnify, and hold harmless UCSF, its officers, employees, agents, planners, partner organizations, sponsors, guests, and invitees, from and against all losses, expenses (including, without limitation, reasonable attorneys' fees and costs), damages, and liabilities of any kind resulting from or arising out of the Agreement, provided such losses, expenses, damages and liabilities are due or claimed to be due to the acts or omissions of Exhibitor, its Representatives, officers, employees, agents, sub-suppliers, or anyone directly or indirectly employed by Exhibitor, or any person or persons under Exhibitor's direction and control. UCSF agrees to provide Exhibitor with prompt notice of any such claim or action and to permit Exhibitor to defend any claim or action, and that UCSF will cooperate fully in such defense. UCSF retains the right to participate in the defense against any such claim or action, and the right to consent to any settlement, which consent will not unreasonably be withheld.

**Waiver of Liability.** Exhibitor agrees to fully release and discharge UCSF, its officers, employees, agents, planners, partner organizations, sponsors, guests, and invitees, from any and all claims of injury, damage, loss, expense, or other cost which Exhibitor may suffer, arising directly or indirectly, in whole or in part, from its participation in the Event, including (but not limited to) Exhibitor items that are stolen, damaged, or missing as a result of an Exhibitor's participation in the Event.

**Insurance.** Exhibitor, at its sole cost and expense, will insure its activities in connection with the Event and obtain, keep in force, and maintain insurance with minimum limits set forth below:

	<b>Each Exhibitor</b>
<b>A. Commercial Form General Liability</b>	<ul style="list-style-type: none"> <li>▪ \$1,000,000 Each Occurrence</li> <li>▪ \$2,000,000 General Aggregate</li> <li>▪ \$2,000,000 Products/Completed Operations Aggregate</li> <li>▪ \$1,000,000 Personal &amp; Advertising Injury</li> <li>▪ \$100,000 Fire Damage (any one fire)</li> <li>▪ \$5,000 Medical Expense (any one person)</li> </ul>
<b>B. Commercial Automobile Liability (if applicable)</b>	\$1,000,000 Combined Single Limit.
<b>C. Workers' Compensation/ Employer's Liability (if applicable)</b>	Statutory Limits, with Employer's Liability limits of \$1,000,000 (each accident), \$1,000,000 Disease (policy limit), and \$1,000,000 Disease (each employee).

The coverages under A and B must include as Additional Insureds (i) The Regents of the University of California and its officers, employees, and agents. Coverage shall be primary and non-contributory and will not participate with or be excess over any valid and collectible insurance or program of self-insurance carried or maintained by UCSF. If written on a claims-made form, such insurance shall continue for three (3) years following the Event and have a retroactive date of placement on or before 10/17/2026. It is understood that these insurance requirements shall in no way limit Participant's liability. **As long as Science Festival exhibitors will only be driving on UCSF premises for commute purposes (i.e., to transport their exhibit materials to/from the Festival, the Commercial Automobile Liability requirement can be waived.**

**Photography/Video/Audio Recording Release.** Exhibitor irrevocably authorizes UCSF to copy, exhibit, publish, or distribute any and all photographic and video images and audio recordings related to Exhibitor's participation in the Event, for any lawful purpose(s). Exhibitor waives any right to inspect or approve any finished product, including written copy, in which such photographic and video images and audio recordings appear.

**Use of UC Name and Trademarks.** Exhibitor will not use the UC name, abbreviation of the UC name, trade names and/or trademarks (i.e., logos and seals) or any derivation thereof, in any form or manner in advertisements, reports, or other information released to the public, or place the UC name, abbreviations, trade names and/or trademarks or any derivation thereof on any consumer goods, products, or services for sale or distribution to the public, without UC's prior written approval. Exhibitor agrees to comply at all times with California Education Code Section 92000.

**Assignment and Subcontracting.** Participant may not assign or subcontract the Agreement without UCSF's written consent. In case such consent is given, the assignee or subcontractor will be subject to all of the terms of the Agreement.

**No Third-Party Rights.** Nothing in the Agreement, express or implied, is intended to make any person or entity that is not a signer to the Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.

**Severability.** If a provision of the Agreement becomes, or is determined to be, illegal, invalid, or unenforceable, that will not affect the legality, validity, or enforceability of any other provision of the Agreement or of any portion of the invalidated provision that remains legal, valid, or enforceable.

**Waiver.** Waiver or non-enforcement by either UCSF or Exhibitor of a provision of the Agreement will not constitute a waiver or non-enforcement of any other provision or of any subsequent breach of the same or similar provision.

**Governing Law and Venue.** California law will control the Agreement and any document to which it is appended. The exclusive jurisdiction and venue for any and all actions arising out of or brought under the Agreement is in a state court of competent jurisdiction, situated in the City and County of San Francisco, California.

**Other Applicable Laws.** Any provision required to be included in a contract of this type by any applicable and valid federal, state or local law, ordinance, rule or regulations will be deemed to be incorporated herein.

**Entire Agreement.** This Agreement and any attachments now or hereafter attached supersedes any and all agreements between the parties and contains all of the representations, covenants, and agreements between the parties. Each party to this agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not contained in this agreement, and that no other agreement, statement, or promise not contained in this agreement will be valid or binding. This Agreement may only be amended by a written instrument signed by both parties.

- As an authorized representative of Exhibitor, I agree that Exhibitor will abide by all of the above requirements, terms, and conditions for participation in the Event.**
- As an authorized representative of Exhibitor, I attest that the Exhibit is insured as outlined in the section "Insurance" above.**

Signature:	Date:
Printed Name:	Title: